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## NOTICE TO BE REMOVED FROM RENTAL AGREEMENT

### SECTION 1 - To be completed by tenant vacating:

DATE: \_\_\_\_\_

TENANT: \_\_\_\_\_

RENTAL ADDRESS: \_\_\_\_\_

#### **SECURITY DEPOSIT MUST STAY WITH THE UNIT.**

TENANT MUST GIVE ONE CLEAR MONTH'S NOTICE (FROM THE 1<sup>st</sup> DAY OF ANY MONTH TO THE LAST DAY OF THE SAME MONTH).

Please accept this as my notice to be vacating the rental and to be removed from rental agreement as of \_\_\_\_\_, 20\_\_\_\_. I hold no claim to the security deposit.  
(date)

ARE YOU ON PRE-AUTHORIZED PAYMENT FOR RENT?

IF YES, please stop my PAP for effective \_\_\_\_\_  
(date)

\_\_\_\_\_  
Signature

### SECTION 2 - To be completed by tenant(s) staying:

The tenant(s) staying with the rental unit accepts the condition of the unit and the responsibility for any damage. Enter the \$ amount your rent will be adjusted to (if you are on PAP) effective the date above.

\_\_\_\_\_  
Print name of tenant #1

\_\_\_\_\_  
Signature

\_\_\_\_\_  
New PAP amount

\_\_\_\_\_  
Print name of tenant #2

\_\_\_\_\_  
Signature

\_\_\_\_\_  
New PAP amount

\_\_\_\_\_  
Print name of tenant #3

\_\_\_\_\_  
Signature

\_\_\_\_\_  
New PAP amount