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columbiaproperty.ca

# APPLICATION TO LEASE (AGENT OR LANDLORD)

PROJECT: \_\_\_\_\_ PREMISES: \_\_\_\_\_

APPLICANT'S NAME(S): (PLEASE PRINT) \_\_\_\_\_ OTHER PERSONS/CHILDREN INTENDED TO OCCUPY \_\_\_\_\_

## ADDITIONAL INFORMATION

A NAME (LEGAL): \_\_\_\_\_

BIRTH DATE:     /     /     M / D / Y MARITAL STATUS: \_\_\_\_\_

PH: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ POSITION: \_\_\_\_\_ YRS: \_\_\_\_\_ MTHS: \_\_\_\_\_

PH: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SALARY: \_\_\_\_\_ OTHER INCOME: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

REASON FOR MOVING: \_\_\_\_\_

PRESENT LANDLORD NAME: \_\_\_\_\_ PH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

PREVIOUS LANDLORD: \_\_\_\_\_ PH: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

B NAME (LEGAL): \_\_\_\_\_

BIRTH DATE:     /     /     M / D / Y MARITAL STATUS: \_\_\_\_\_

PH: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ POSITION: \_\_\_\_\_ YRS: \_\_\_\_\_ MTHS: \_\_\_\_\_

PH: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SALARY: \_\_\_\_\_ OTHER INCOME: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

REASON FOR MOVING: \_\_\_\_\_

PRESENT LANDLORD NAME: \_\_\_\_\_ PH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

PREVIOUS LANDLORD: \_\_\_\_\_ PH: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REQUEST FOR PERMISSION TO HAVE ON THE PREMISES A PET(S) DESCRIBED AS FOLLOWS:

I hereby agree that Columbia Property Management Ltd. will only use the above information for verification purposes in support of my application for rental premises. I acknowledge that a deposit equal to one 1/2 month's rent will be due upon approval of this application agreement. I further acknowledge that my tenancy will not be deemed approved until acceptance of this application and receipt of deposit. If I fail to execute the lease once the tenancy is accepted and the deposit is paid, I agree that the said deposit shall be absolutely forfeited to the landlord.

**THE ABOVE INFORMATION IS KEPT STRICTLY CONFIDENTIAL AND A CREDIT AND SOCIAL MEDIA/ONLINE CHECK WILL BE COMPLETED ON ALL APPLICANTS.**

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
APPLICANT SIGNATURE

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20 \_\_\_\_\_

SIGNED IN THE PRESENCE OF: \_\_\_\_\_

RENTAL AGENT

## FOR OFFICE USE ONLY

### RENT

CURRENT \$ \_\_\_\_\_/MONTH

PARKING \$ \_\_\_\_\_/MONTH

TOTAL \$ \_\_\_\_\_/MONTH

### SECURITY DEPOSITS

BASIC \$ \_\_\_\_\_

OTHER \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

DATE PAID: \_\_\_\_\_

### PARTIAL MONTH

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_

DATE PAID: \_\_\_\_\_

### OCCUPANCY DATE (2PM)

DAY MONTH YEAR

### RENT COMMENCES

DAY MONTH YEAR

LEASE FROM \_\_\_\_\_

TERM TO \_\_\_\_\_

### VEHICLE(S) PARTICULARS

A YEAR \_\_\_\_\_

MAKE \_\_\_\_\_

COLOR \_\_\_\_\_

LIC NO. \_\_\_\_\_

B YEAR \_\_\_\_\_

MAKE \_\_\_\_\_

COLOR \_\_\_\_\_

LIC NO. \_\_\_\_\_